

# 2009 MCEA Awards Nomination Form



Minnesota Community  
Education Association

This nomination form is also located on the MCEA  
website: [www.mn-mcea.org](http://www.mn-mcea.org)

**Nomination deadline is July 1, 2009**

# MCEA Award Information

As a community educator, you don't have to look far to find a co-worker, MCEA friend or community member who goes above and beyond the call of duty. They work hard to create opportunities, form collaborations, encourage citizen involvement and much more. Please take this opportunity to recognize a person or project you think is outstanding by nominating them for a 2009 MCEA award.

## AWARD CATEGORIES

### COMMUNITY EDUCATOR (two awards)

One award will be given to an individual from a school district with a population of more than 15,000 and one award will be given to an individual from a school district with a population of less than 15,000. The Community Educator award is presented to a Community Education director, coordinator or other professional who has;

- Exemplified, promoted and supported the Community Education concept and philosophy within his/her community
- Made a significant contribution to the growth and advancement of community education outside his/her district.

### COMMUNITY CONTRIBUTION

Presented to an individual who has provided invaluable support to community education in his/her district.

### YOUTH CONTRIBUTION

The Youth Contribution Award is presented to a young person **between the ages of 13 and 21** who have:

- Made outstanding contributions to his/her community in the areas of community development and community service.
- Have also advanced the mission of citizen involvement and lifelong learning in their school or community.

### MULTICULTURAL LEADERSHIP AND INVOLVEMENT

Presented to an individual, agency, organization or institution that has promoted multicultural inclusion and leadership within Community Education.

### OUTSTANDING ADVISORY COUNCIL MEMBER

Presented to a **past or present Community Education advisory council member** for outstanding service to Community Education.

### OUTSTANDING ORGANIZATION

Presented to a group, organization, advisory council, business or agency that exemplifies or supports the Community Education philosophy.

## PROJECT AWARDS

### PROJECT AWARDS

Presented to outstanding projects that have exemplified the concept of Community Education. A project is either a one-time event or an ongoing activity that is associated with a Community Education program.

In an effort to further recognize many deserving projects statewide, all projects receiving 80% of the allotted points will receive a project award. Project Awards will be presented at a local school board or advisory council meeting, by a member of the Board of Directors or a member of the Awards Committee. This creates an opportunity for our members to receive local attention, while providing MCEA the ability to present itself as a statewide organization.

## NOMINATION PROCESS

- Read award categories carefully. Check the most appropriate category.
- All award nominations must be typed and submitted on 8½ x 11" paper size. For each judging criterion (found on page 3), submit a narrative of 150-200 words.
- Clip out the application form on the opposite page and attach it to the prepared narrative defined in step 2.
- Submit 15 copies of the nomination. Supporting materials are limited to **four** pages.
- All nominations must be postmarked no later than **July 1, 2009** to be considered. If the Awards Committee determines that there are no exemplary nominees in one or more categories, no award will be given in those categories.
- The Awards Committee will make final decisions regarding award winners.
- Awards will be presented at the 2009 Minnesota Community Education Association Fall Conference in late October.

## INDIVIDUAL & AGENCY AWARD

### Application Form – Judging Criteria

Please clip and submit with each copy of the nomination packet

- 1. Achievement** – Describe achievements of the nominee which illustrate the principles of community education and their involvement in Community Education. (150 - 200 words)  
**Community Educator Award:** If this is a Community Educator Award, how has the individual been involved in and what impact has he/she had on Community Education outside his/her community. (150 - 200 words)
- 2. Cooperation and Teamwork** – Provide specific examples of cooperation among people, agencies, institutions, and/or organizations. (150 - 200 words)
- 3. Use of Resources** – Give examples of effective and efficient use of available resources including people, facilities, funding, equipment, and supplies. (150 - 200 words)
- 4. Community Impact** - What characteristics uniquely qualify this nominee to receive this award? How has this individual's involvement in Community Education had an impact on his/her local community education program? Include examples of this individual's leadership skills, creative thinking, citizen involvement, inclusion and problem solving. (150 - 200 words)

### CATEGORY (Check One)

- Community Educator Award  
 *District population greater than 15,000*  
 *District with population less than 15,000*  
 Community Contribution Award  
 Youth Contribution Award  
 Multicultural Leadership and Involvement Award  
 Outstanding Advisory Council Member Award  
 Outstanding Organization Award

Name of Nominee: \_\_\_\_\_  
Position (if applicable): \_\_\_\_\_  
District Name: \_\_\_\_\_  
District #: \_\_\_\_\_  
Submitted by: \_\_\_\_\_  
Address: \_\_\_\_\_  
City/St/Zip: \_\_\_\_\_  
Phone (day): \_\_\_\_\_  
(evening): \_\_\_\_\_  
Email address: \_\_\_\_\_  
\_\_\_\_\_

## PROJECT AWARD

### Application Form – Judging Criteria

Please clip and submit with each copy of the nomination packet

- 1. Cooperation and Teamwork** – Provide specific examples of cooperation among people, agencies, institutions, and/or organizations. (150 - 200 words)
- 2. Use of Resources** – Give examples of effective and efficient use of available resources including people, facilities, and funding. (150 - 200 words)
- 3. Achievement** – Describe achievements of the nominee which illustrate the principles of Community Education. (150 - 200 words)
- 4. Community Impact** – How is the community better because of this project? How has the project had an impact on Community Education statewide? (150 - 200 words)

Name of Project: \_\_\_\_\_

Define Specific Communities Served: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date Project was initiated: \_\_\_\_\_

Name of School District: \_\_\_\_\_

District #: \_\_\_\_\_

Submitted by: \_\_\_\_\_

Address: \_\_\_\_\_

City/St/Zip: \_\_\_\_\_

Phone (day): \_\_\_\_\_

(evening): \_\_\_\_\_

Email address: \_\_\_\_\_

\_\_\_\_\_

Return 15 copies of the nomination form and supporting documents, **post-marked no later than July 1, 2009 to:**

Michelle Peacock  
MCEA Awards Committee  
12000 Hancock St.  
Becker, MN 55308  
Phone: 763-261-4506  
Fax: 763-261-4559  
Email: mpeacock@becker.k12.mn.us

# MCEA Awards 2009 Information

## Categories Include:

Community Educator  
Community Contribution  
Youth Contribution  
Multicultural Leadership and Involvement  
Outstanding Organization  
Outstanding Advisory Council  
Project Awards

The nomination form can also be found on the  
MCEA Web Site at: [www.mn-mcea.org](http://www.mn-mcea.org)

Nomination Deadline: **July 1, 2009**

Return completed nomination forms (15 copies) and  
supporting documents to:

**Becker Community Education  
MCEA Awards Committee  
12000 Hancock St.  
Becker, MN 55308**

For more information or if you have questions,  
contact committee chair: Michelle Peacock  
Phone: 763-261-4506 Fax: 763-261-4559  
Email: [mpeacock@becker.k12.mn.us](mailto:mpeacock@becker.k12.mn.us)

# Emerging Leader Recognition

MCEA members are encouraged to submit a name of a Community Educator who is relatively new in the field and has demonstrated the following:

- \*Has demonstrated the attributes of leadership and involvement within his/her local Community Education program
- \*Has demonstrated the attributes of leadership and involvement within MCEA

Submitted names will be recognized at the 2009 Annual Conference held in St.Paul on Thursday, Oct. 29, 2009. Their names will be in the 2009 Awards Booklet. There is a **limit of one person** to be recognized for this honor **per district**.

Please submit your name with the following information:

**Name of person to be recognized:** \_\_\_\_\_  
**District Name:** \_\_\_\_\_  
**Submitted by:** \_\_\_\_\_  
**Address:** \_\_\_\_\_  
**City/St/Zip:** \_\_\_\_\_  
**Phone (day):** \_\_\_\_\_ **(evening or cell):** \_\_\_\_\_  
**Email address:** \_\_\_\_\_

Describe what makes this person deserving of this recognition:

**Deadline to submit this recognition form: Tuesday, July 1, 2009**

Send to: Michelle Peacock, MCEA Awards Committee Chair, 12000 Hancock St., Becker, MN 55308  
or Email to [mpeacock@becker.k12.mn.us](mailto:mpeacock@becker.k12.mn.us)